

Check-in and Check-out Procedures for BYD Guests at Pearson Square

Welcome BYD Guest(s),

We are looking forward to your upcoming stay with BYD. Our approved community is **Pearson Square**. We are located in Falls Church and our address is: 410 S Maple Ave, Falls Church, VA 22046. Convenient to dining, nightlife, and shopping. Our community features a variety of modern amenities to include gym, and business center. Below are some important details regarding your stay with BYD.

Community: Pearson Square 410 S Maple Ave, Falls Church, VA 22046

BYD Contact Information:

- **Emergency After Hours Phone:** 571-410-2774

Check-In:

- **Check-in time:** 4:00 pm. Your reservation will be guaranteed up until 11:00 am the following day.
- **Key Pick-up Info:** Your keys will be available to pick-up at the 24-hour front desk at 410 S Maple Ave, Falls Church, VA 22046. Please notify the front desk representative that you are checking in with BYD and provide your name.
- **Front Desk Hours:** 24/7

Check-out:

- **Check-out time:** 11:00 am.
- At check-out, please return all issued key/building fobs, garage remotes, and parking hang tags in the provided envelope and return to the front desk. *Any missing items will be assessed a replacement fee.*

Early Check-ins / Late Check-outs: Please contact BYD by 5:00 pm the day prior to your arrival to request an early check-in or a late check-out. *See BYD contact information listed above.*

Parking: Please adhere to all parking regulations of Pearson Square. You are authorized to park in non-reserved parking slots in any space marked residential. If you require parking, please notify our office and we will provide one complimentary parking hang tag. Display the provided parking hang tag on the rear-view mirror of your vehicle at all times. Any vehicle found with improper hang tag on mirror will be subject to towing. **BYD is not** responsible for any towing fees.

Please swipe the provided fob at gate when entering and leaving the garage.

At check-out, please remember to return the garage remote and parking hang tag in the provided check-out envelope. For any missing items there will be assessed replacement fee.

Wireless Internet: Each apartment features a wireless internet connection. Log-in instructions will be displayed in each apartment.

For additional information, please refer to the information binder provided in your apartment. This should answer most questions on cable TV instructions, how to handle maintenance issues, amenities offered, and details about the local area.

We strive to ensure you have a great experience with BYD. If you have any questions, please contact us at: 571-410-2774.